



LAO PEOPLE'S DEMOCRATIC REPUBLIC

Peace Independence Democracy Unity Prosperity

MINISTRY OF FINANCE

Tax Department

No. 1228 /MOF.TD

Vientiane, Date: 18 JAN 2016

### Invitation for Bids (IFB)

January 19, 2016

#### Procurement of the Establishment of the Tax Revenue Information System Project

The Establishment of the Tax Revenue Information System Project consists of construction of a building for the primary data center, implementation of the Tax Revenue Information System (TaxRIS), adaptation of the information system to 5 provinces, conducting the related training, and execution of the post-project operation support.

#### Loan Agreement Number: LAO-9

1. The Lao People's Democratic Republic has received a Loan from the Export-Import Bank of Korea from the resources of the Economic Development Cooperation Fund (EDCF) of the Republic of Korea in the amount of 28,500,000 (Twenty Eight Million Five Hundred Thousand) USD (US Dollar) toward the cost of the Establishment of Tax Revenue Information System Project and intends to apply a portion of the proceeds of this loan to payments under the contract for the Procurement of Establishment of Tax Revenue Information System Project
2. The Project Executing Agency now invites sealed bids from eligible Bidders for the supply, installation, integration, training, technical support and implementation of the Integrated Development Application Software and Hardware Platform for the Tax Revenue Information System (TaxRIS) to be used at the Tax Department Headquarters and at the Tax Offices in the Provinces of Vientiane Capital, Vientiane Province, Luang Prabang Province, Savannakhet Province, and Champasak Province. A six-story (above ground) 6,317.50 square meter building needs to be constructed to be used as the primary data center and the main office building for the Tax Department headquarter personnel.
3. Bidding will be conducted through International Competitive Bidding (ICB) procedures specified in the Guidelines for Procurement under the untied EDCF Loan. The Bidding is open to all eligible Bidders that meet the following minimum qualification criteria.
  - a. The Bidder may be a sole entity or a Joint Venture or Association (JVA):
    - (i) All Bidders and all partners in a Joint Venture or Association must be registered as lawful business entities in the country of residence. In case of a JVA, the participating shareholding ratio of all the partners of JVA must be mentioned in a JVA Agreement and in the JVA Agreement the following must be specifically stated:
      - Each partner's participating shareholding ratio based on their respective submitted bid prices (the minimum participating shareholding ratio for any partner in the JVA must be at least twenty percent) and;
      - Each partner's technical area (construction, application development, system integration, etc.) of participation in this project.
    - (ii) The Main Bidder of the JVA, who is defined as the business entity with the highest participating shareholding ratio and the ratio of the Main Bidder must be at least forty (40) percent, must be an Information and Communication Technology (ICT) company which has ICT business as its main revenue source or a Systems Integration (SI) company which has the development of and the installation of information systems as its main revenue source.
  - b. The following are the minimum qualifications for the Bidder (sole entity or JVA):
    - (i) The sole entity or each partner of the JVA shall have a minimum of five (5) consecutive years' business experience record from the issuing date of the IFB.
    - (ii) The sole entity or each partner of the JVA shall have at least one (1) successfully completed single contract record higher than or equal to their respective submitted bid prices in this project and the technical area of the contract record must be identical to the technical area proposed for in this project. The contract record must be within ten (10) years from the issuing date of the IFB and for evaluation purposes only, the base price of USD twenty five (25) million will be used for this project. The single contract record for Tax Information System (TIS) must be for a national TIS (not provincial or regional) and must be higher than or equal to USD six (6) million dollars. The single contract record for building construction must be higher than or equal to USD four (4) million dollars.

(iii) The sole entity or each partner of the JVA shall have an average annual turnover for the last three (3) fiscal years (2013 ~ 2015) be greater than or equal to two (2) times the respective submitted bid prices for each partner in this project. For example, if one of the partners of the JVA has twenty (20) percent participating shareholding ratio, then the partner's three year average annual turnover must be higher than ten (10) million dollars (using USD twenty five million as the base price for evaluation purposes only).

(iv) For maintenance and system extension purposes, the Bidder must provide the software source code for the Tax Revenue Information Systems (TaxRIS) including all core modules.

(v) The Bidder must provide the main TaxRIS-specific tax application software (not including commercial software packages such as OS, DB, development tools, etc.) based on an enterprise and perpetual licensing model which means that there will not be any more additional license fees for additional users nor additional locations of use.

4. Interested eligible Bidders may obtain further information from or inspect the bidding documents on-site at the address given below from 10:00 to 15:00 hours Monday through Friday during regular working hours up to fifteen (15) days prior to the bid submission date of March 7, 2016.

A complete set of bidding documents may be purchased by any interested Bidders through the submission of a written application to the address given below on-site or via email to the address listed below and upon payment of a nonrefundable fee of Seven Hundred (700) USD on-site. The method of payment will be cash and the documents will be delivered at the time of payment on-site. The representative of the company purchasing the bidding documents on behalf of the company must bring a Power of

Attorney from their company to show proof of representation. It is recommended that a copy of the bidding documents be purchased prior to the Pre-bid meeting date specified below.

6. A Pre-bid meeting will be held in the address specified below from 09:00 AM to 12:00 PM on February 2, 2016. Please arrive no later than 09:00 AM because a van will be leaving to go to the planned construction site at 09:10 AM. All interested Bidders and JVA partner members should attend the Pre-bid meeting for clarification on questions they might have concerning the details of the Bidding Documents. Questions must be submitted to the Main Contact below by January 28, 2016 to receive the answers during the Pre-bid meeting. Additional questions only related to building construction site will be received during the Pre-bid meeting and no other additional questions will be allowed. The sole entity Bidder or the Main Bidder of any JVA must attend the Pre-bid meeting in order for them to submit a proposal for this project. All participants of the Pre-bid meeting must bring a valid identification and his/her business card to show proof of identity and representation
7. Bids must be delivered to the address given below at or before 15:00 hours on the 7<sup>TH</sup> of March 2016. All bids must be accompanied by a bid security of USD 600,000. Bidders' representatives must bring a Power of Attorney from their respective companies certifying that the representatives will be delivering the Bids on behalf of the respective companies. Late bids will not be accepted and shall be rejected. Bids will be opened in the presence of Bidders' representatives who may choose to attend at the address given below at 16:00 hours on the 7<sup>TH</sup> of March 2016.
8. The attention of prospective Bidders is drawn to (i) the fact that they will be required to certify in their bids that all software is either covered by a valid license or was produced by the Bidder and (ii) that violations are considered fraud, which is, among other remedies, punishable by potential blacklisting from participation in future EDCF-financed procurements.
9. The Purchaser will not be responsible for any costs or expenses incurred by Bidders in connection with the preparation or delivery of Bids.

#### Main Contact for

the Procurement of the Establishment of the Tax Revenue Information System Project:

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